



Agreement to Terms and Conditions

'Residential Programmes for Adults (18+)'

2024/2025

These 'Terms and Conditions' are designed to ensure that all participants and staff taking part in Cambridge International Academy programmes can enjoy the activities and events free from any unpleasant, intimidating or aggressive behaviour, in safety and with full knowledge and understanding of the rights and responsibilities of all parties. They also constitute the Agreement between Cambridge International Academy and participants on our programmes.

1. Personal Behaviour

1.1 A breach of any of the programme rules with respect to personal behaviour as stated below may result in dismissal from the programme. In the unlikely event that a participant breaks the law or displays aggressive, intimidating or racist behaviour, they will face instant dismissal. Should a participant face instant dismissal they will be withdrawn from the programme with immediate effect and will need to return home at the earliest possible opportunity. The relevant authorities will also be notified as required by UK law. Cambridge International Academy is obliged to notify the relevant UK Government bodies if a participant holding a current UK visa withdraws from one of its programmes.

1.2 Please note that Certificates are awarded on the basis of satisfactory attendance, participation, performance and behaviour in all classes / workshops and arranged activities and excursions. Participants are required to attend all the classes / workshops and arranged activities and excursions that are provided as itemised in the final confirmed itinerary in order to comply with these requirements.

1.3 All damage to property, equipment and rooms will be charged to the participant.

1.4 Gratuitous or wilful damage to school / college property, public property or other participants' property may result in dismissal from the programme and the appropriate authorities being notified.

1.5 Theft or suspected theft of school / college / or another participant's possessions or equipment may result in dismissal from the programme and the appropriate authorities being notified.



1.6 Drug-taking or possession of drugs, including psychoactive substances, will result in instant dismissal from the programme and the appropriate authorities being notified.

1.7 Racist, discriminatory or intimidating behaviour towards another participant or member of staff will result in dismissal from the programme.

1.9 Smoking / vaping is not permitted in any school / college buildings and grounds except in clearly defined spaces.

1.12 Personal mobile phones must be turned off during all lessons / workshops and other such scheduled activities where they may interfere with other participants' enjoyment of the programmes.

2. Promotional Materials

2.1 At the discretion of Cambridge International Academy, photographs or videos may be taken of the participants on the programme. Cambridge International Academy Ltd reserves the right, unless we are advised to the contrary by the participant in writing, to use these photographs or video clips as part of future promotional materials with respect to this and / or other programmes.

2.2 Cambridge International Academy Ltd reserves the right to use any feedback received in the format of a letter, email or end of programme survey from participants in any future marketing or promotional material, unless clearly instructed by the participant not to do so.

3. Travel Arrangements

3.1 Travel to and from the residential programme venue (Clare College, the University of Cambridge) is normally entirely the responsibility of the participant, unless other arrangements have been formally agreed beforehand with Cambridge International Academy.

4. Insurance

4.1 International participants are advised to purchase appropriate medical and travel insurance before the programme commences.

4.2 Participants who are UK residents are advised to determine if they wish to purchase any personal insurance for property etc whilst participating in our summer programmes.

4.3 Cambridge International Academy does not accept any liability whatsoever for stolen, lost or damaged items belonging to participants. Cambridge International Academy is not liable to you for any injury, death, costs related to medical or dental treatment, or costs



related to repatriation or for any other losses, damages (whether direct or indirect), compensation, costs or expenses unless Cambridge International Academy is negligent.

4.4 It is strongly advised that cancellation insurance is taken out in case of a participant's late cancellation in situations that are not caused in any way by Cambridge International Academy. Please see '7. Withdrawals / Cancellations' for full details.

5. Liability & Changes

5.1 Cambridge International Academy is covered by public liability insurance. Nothing in these terms and conditions shall operate to exclude any liability of Cambridge International Academy for personal injury or death caused by the negligence of the company or those employed by the company.

5.2 The details of the programme have been published in good faith. We reserve the right to make any changes or alterations to any aspect of the programme in the event of any factors which may arise beyond our control.

6. Data Protection

6.1 Notwithstanding our Data Protection & Privacy Policy, we may use the personal information you provide to us to:

process your application;

process your payment for the fees;

inform you about similar programmes / programmes that we may in the future provide, but you may ask us at any time to stop using your information in this way.

6.2 We will not give your personal data to any other third party, except that:

we may share your personal data with other companies in the same group of companies as us;

if your booking has been made through an agent we may share information with them;

if required to do so due to medical welfare / emergency, accreditation or legal necessity.

6.3 Please also refer to our 'Data Protection & Privacy Policy' on our website for further information regarding how we use your data and your rights in this regard.

7. Agreement and 14 day cancellation period

7.1 Upon receipt of the non-refundable registration fee from the participant or agent /



representative acting on the participant's behalf, and Cambridge International Academy's confirmation of the participant's acceptance on the programme, this Agreement shall come into and be of effect.

7.2 Subject to clause 7.1, where we have accepted / confirmed the programmes being purchased by you and thus formed a legally binding Agreement with you in accordance with clause 7.1 above, then you are permitted within 14 days starting on the day after the date we have concluded our Agreement in accordance with clause 7.1, to cancel your purchase of the programme. In such circumstances any programme monies paid within the 14 day period shall be reimbursed to the original payee's account.

8. Withdrawals / Cancellations

8.1 In all circumstances we are obliged by law to notify the relevant UK Government bodies if a participant holding a current UK visa withdraws from a programme.

8.2 The registration fee of £980 is non-refundable in all circumstances.

8.3 When cancelling 120 days or more before the start of the programme 100% of the full fees (excluding the registration fee) is refundable.

8.4 When cancelling 90 to 119 days before the start of the programme, 50% of the full fees (excluding the registration fee) is refundable.

8.5 In the event of a cancellation due to visa refusal, 50% of the fee may be refundable if proof of visa refusal demonstrates evidence of negligence on the part of Cambridge International Academy being the main or only cause of the refusal.

8.6 When cancelling 45 to 89 days before the start of the programme, 10% of the full fees (excluding the registration fee) is refundable.

8.7 When cancelling 0 to 44 days before the start of the programme, 0% of the full fees (excluding the registration fee) is refundable.

8.8 The above withdrawal / cancellation provisions shall apply regardless of the reason for the cancellation, except in the case of exceptional circumstances (9 below).

9. Exceptional Circumstances

9.1 In exceptional circumstances where cancellation or non-attendance is the fault of neither party the total fee (including the registration fee) may be refunded. Examples of such exceptional circumstances are travel restrictions imposed with minimal notice by the



authorities of the UK or the participant's country of origin.

10. Notes on Refunds

10.1 All refunds are paid minus any bank charges, and minus the registration fee.

10.2 Refunds are made to the fee-payer.

10.3 No refunds are given for late arrivals.

10.4 No refunds are provided for participants who are dismissed from the programme for disciplinary reasons (see '1 Personal Behaviour' above).

11. Medical Intervention

11.1 By making a booking, it is understood that permission is given by the participant for first aid to be administered and appropriate non-prescription medication to be given in the event that the participant is unable to give / not give consent. Please advise us in writing therefore if permission is not given, in order that we may act accordingly.

11.2 Permission is also understood to be given for Cambridge International Academy and / or its partners involved in delivery of the programme to contact the participant's doctor or dentist for information in the event that the participant is unable to give / not give consent. Please advise us in writing therefore if permission is not given, in order that we may act accordingly.

11.3 Permission is also understood to be given in an emergency for the participant to receive medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present, in the event that the participant is unable to give / not give consent. Please advise us in writing therefore if permission is not given, in order that we may act accordingly.

12. Complaints

12.1 We want you to both enjoy and benefit from participating in your programme. Should you have any complaints or suggestions in relation to your programme or accommodation these should be raised with us directly, in writing, by contacting the Directors of Cambridge International Academy via:
admin@cambridgeinternational.academy

12.2 For further details please refer to our 'Complaints Procedure'.

13. Governing Law

13.1 In the unlikely event that any disputes arising cannot be amicably settled informally, these 'Terms and Conditions' are governed by the laws of England and Wales. You and we



both agree to submit to the jurisdiction of an appropriate arbitration service or UK court to determine any dispute in relation to these Terms and Conditions.

14.2 Where these 'Terms and Conditions' have been translated into another language, the English version shall prevail in the case of any ambiguity.

14. Emergency Numbers

In an emergency:

Emergency services in the UK (fire, police and ambulance) can be contacted by dialling **999** and requesting the service required.

Cambridge International Academy can be contacted on:

0044 (0)7543 904972

(September 4th, 2024)